1971 CENSUS — ENGLAND

H Form For Private Households

To the Head (or Acting Head) of the Household,

Please complete this form and have it ready for collection on Monday 26th April. If you need help, do not hesitate to ask the enumerator.

The enumerator may ask you any questions necessary to help him to complete or correct the form.

The information you give on the form will be treated as CONFIDENTIAL and used only for compiling statistics. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person, if anyone in the census organisation improperly discloses information you provide, he will be liable to prosecution. Similarly you must not disclose information which anyone (for example, a visitor or boarder) gives you to enable you to complete the form.

The legal obligation to fill in the whole form rests on YOU, but each person who has to be included is required to give you the information you need. However, anyone who wishes can ask the enumerator or local Census Officer for a personal form which can be returned direct to the enumerator or local Census Office and then you need answer only questions B1 and B5 for that person.

PLEASE TAKE NOTE

There are penalties of up to £50 for failing to comply with the requirements described above, or for giving false information.

When you have completed the form, please sign the declaration at the foot of the last page.

MICHAEL REED
Director and
Registrar General

Office of Population Censuses and Surveys
Thistlefield
Parish
Hants.

PART A

Answer questions A1—A6 about your household’s accommodation and then answer questions B1—B24 overleaf and if appropriate answer questions C1—C7.

A1 How do you and your household occupy your accommodation?

☐ As an owner occupier (including purchase by mortgage)

☐ By renting it from a Council or New Town

☐ As an unfurnished letting from a private landlord or company or Housing Association

☐ As a furnished letting

☐ In some other way

(Prove details, including whether furnished or unfurnished)

Note: If the accommodation is occupied by leaseholders, please tick box 1 or 2 above; in all other cases, please tick box 4 or 5 above.

A2 Does your household share with anyone else the living room, or hall, passage, landing, or staircase?

☐ YES ☐ NO

A3 How many rooms are there in your household’s accommodation?

Do not count:

Small kitchen less than 8 ft. wide, passages and halls, cellars, rooms not used for sleeping, dining, sitting rooms, and bedrooms, studies, halls, lobbies or entrance, offices or shops used solely for business purposes.

Note: A house room divided by a sliding or fixed partition should be counted as two rooms. A room divided by removable or portable screens should be counted as one room.

A4 How many cars and vans are normally available for use by you or members of your household (other than visitors)?

Note: Any personal by employees if normally available for use by you or members of your household, but which are not used solely for the conveyance of goods.

If none, write "NONE".

A5 Has your household the use of the following amenities on these premises?

a. A cooker or cooking stove with an oven

☐ YES — for use only by this household

☐ YES — for use also by another household

☐ NO

b. A kitchen sink permanently connected to a water supply and a waste pipe

☐ YES — for use only by this household

☐ YES — for use only by another household

☐ NO

c. A fixed bath or shower permanently connected to a water supply and a waste pipe

☐ YES — for use only by this household

☐ YES — for use also by another household

☐ NO

d. A hot water supply (i.e. a water heater, or kitchen sink, or bath, or shower) from a heating appliance or boiler which is connected to a closed water supply

☐ YES — for use only by this household

☐ YES — for use also by another household

☐ NO

f. A flush toilet (WC) with entrance inside the building

☐ YES — for use only by this household

☐ YES — for use also by another household

☐ NO

Where boxes are provided answer by putting a tick in the box against the answer which applies. For example, if the answer is "YES": ☑ YES ☐ NO
B18 Appendices, etc.

Answer this question only for a person who is undergoing training for a period fixed in advance and leading to recognition as a skilled worker or technician or to a recognized technical, commercial or professional qualification or managerial post. Do not answer this question for a young person undergoing production training who has not yet entered into formal apprenticeship.

B20 Place of work

For people who do not work regularly at one place or who travel during the course of their work (e.g. newspaper sales representatives, repairmen and some building and transport workers):

(a) if they report daily to a depot or other fixed address give that address;

(b) if they do not report daily to a fixed address write "TRAVELING PLACE".

For people such as building workers employed on a site for a long period give the address of the site. For dock workers give the name and address of the dock or wharf at which they are usually employed.

B21 Means of transport

If the person uses different means of transport on different days give the details used each week.

Do not use terms such as "public transport" or "private transport" but give the actual means used, for example, "train, bus, car, van, bicycle".

SPECIAL NOTE FOR MEMBERS OF ARMED FORCES

At B16 (or if appropriate, C6) give rank and branch of service. At B16 (or C6) give rank and rating only. Questions B17 (or C7), B18, B19 and B22 need not be answered.
The remaining questions in Part B do not apply to children under 15 years of age.

Answer questions 815–817 in respect of the main employment last week, or of the most recent job if retired or out of work.

For persons who have never had a job and for a housewife who did not have a job last week, write "NONE" in 815.

For all persons with a job last week.

For persons with more than one job whose questions apply to the main employment last week.

For women aged under 60 who are married, widowed, or divorced.

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Options</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>814</td>
<td>What was the person's occupation?</td>
<td>1. An employee 2. Self-employed 3. Employment under occupation (see note 817) 4. Self-employed without employees</td>
<td>(see note 814)</td>
</tr>
<tr>
<td>817</td>
<td>Was the person employed at the time of the event?</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>818</td>
<td>If the person is an employee, what is the status of the employee?</td>
<td>1. Full-time 2. Part-time</td>
<td>(see note 813)</td>
</tr>
<tr>
<td>819</td>
<td>If the person is an employee, what is the status of the employee?</td>
<td>1. Full-time 2. Part-time</td>
<td>(see note 813)</td>
</tr>
<tr>
<td>820</td>
<td>What is the full number of the person's regular work?</td>
<td>1. Full-time 2. Part-time</td>
<td>(see note 813)</td>
</tr>
<tr>
<td>821</td>
<td>If the person's regular work was interrupted on account of other reasons, write &quot;NONE&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>822</td>
<td>What measure of transportation did the person use to get to work?</td>
<td>1. Public transportation 2. Private transportation</td>
<td>(see note 812)</td>
</tr>
<tr>
<td>823</td>
<td>If the person worked at home, write &quot;HOME&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>824</td>
<td>What was the person's regular work location?</td>
<td>1. Office 2. School 3. Home</td>
<td>(see note 814)</td>
</tr>
</tbody>
</table>

Block capitals please.

For official use:

<table>
<thead>
<tr>
<th>Date of birth marriage ended</th>
<th>Month Year</th>
<th>Date of birth marriage ended</th>
<th>Month Year</th>
</tr>
</thead>
</table>

PLEASE TURN TO PART C.---

---
**PART C**

Complete a line in this part for any person who usually lives in this household but who is not present and for whom, therefore, you have made no entry in Part B.

If no one is absent tick this box □

Questions C6-C7 need not be answered for absent persons under 15 years of age.

<table>
<thead>
<tr>
<th>No.</th>
<th>1st absent person</th>
<th>2nd absent person</th>
<th>3rd absent person</th>
<th>4th absent person</th>
</tr>
</thead>
<tbody>
<tr>
<td>No.</td>
<td>Name</td>
<td>Sex</td>
<td>Relationship</td>
<td>Day</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>YES*</td>
<td>In a job at some time during the week.</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>NO — seeking work or waiting to take up job.</td>
<td></td>
<td>2</td>
<td>NO — seeking work or waiting to take up job.</td>
</tr>
<tr>
<td>3</td>
<td>NO — in a job at some time during the week.</td>
<td></td>
<td>3</td>
<td>NO — in a job at some time during the week.</td>
</tr>
<tr>
<td>4</td>
<td>NO — in a job at some time during the week.</td>
<td></td>
<td>4</td>
<td>NO — in a job at some time during the week.</td>
</tr>
<tr>
<td>5</td>
<td>NO — in a job at some time during the week.</td>
<td></td>
<td>5</td>
<td>NO — in a job at some time during the week.</td>
</tr>
</tbody>
</table>

**Answer questions C6-C7 in respect of the main employment last week, or of the most recent job held before or out of work. For persons who have never had a job and for a housewife who did not have a job last week, write "NONE" at C6.**

**C6**

What was the name and business of the person's employer? (If self-employed, the name and nature of the person's business)

(See note 813.)

**C7**

What was the person's occupation?

Give full details (See note 814.)

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**Important**

If there is anybody that you have not listed in Part B or Part C because you were not sure whether he should be included or because you had no room on the form please ask the enumerator to help you.

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**Declaration**

I declare that this form is correctly completed to the best of my knowledge and belief.

Signature: ________________________________

Name: ________________________________
## 1971 CENSUS — WALES

### W Form For Private Households

To the Head (or Acting Head) of the Household,

Please complete this form and have it ready for collection on Monday 26th April. If you need help, do not hesitate to ask the enumerator. The enumerator may ask you any questions necessary to help him to complete or correct the form.

The information you give on the form will be treated as CONFIDENTIAL and used only for statistical purposes. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person. If anyone in the census organisation improperly discloses the information you provide, he will be liable to prosecution. Similarly you must not disclose information which anyone (for example, a visitor or tradesman) gives you to enable you to complete the form.

The legal obligation to fill in the whole form rests on YOU, but each person who has to be included is required to give you the information you need. However, anyone who wishes can ask the enumerator or local Census Officer for a personal form which can be returned direct to the enumerator or local Census Officer and then you need answer only questions B1 and B2 for that person.

**PLEASE TAKE NOTE**

There are penalties of up to £50 for failing to comply with the requirements described above, or for giving false information. When you have completed the form, please sign the declaration at the foot of the last page.

Office of Population Censuses and Surveys,

Titchfield,

Fareham, Hants.

MICHAEL REED

Director and

Registrars General

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### Answer questions A1—A5 about your household's accommodation and then answer questions B1—B24 overleaf and if appropriate answer questions C1—C7.

#### PART A

<table>
<thead>
<tr>
<th>A1</th>
<th>How do you and your household occupy your accommodation?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>As an owner occupier (including purchase by mortgage)</td>
</tr>
<tr>
<td>2</td>
<td>By renting it from a Council or New Town</td>
</tr>
<tr>
<td>3</td>
<td>As an unfurnished letting from a private landlord or company or Housing Association</td>
</tr>
<tr>
<td>4</td>
<td>As a furnished letting</td>
</tr>
<tr>
<td>5</td>
<td>In some other way (Please give details, including whether furnished or unfurnished)</td>
</tr>
</tbody>
</table>

*Note: If the accommodation is occupied by lease, it is still specifically granted for, or since extended to, more than 21 years, list "owner occupier".*

<table>
<thead>
<tr>
<th>A2</th>
<th>Does your household share with anyone the use of any room, or hall, passage, landing, or staircase?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YES</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>A3</th>
<th>How many rooms are there in your household's accommodation?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Do not count Small kitchens less than 8 ft. wide, bathrooms and toilets, snufflings not used for cooking, cells, pantries and store rooms, landings, halls, lobbies or lobbies, offices or shops used solely for business purposes.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>A4</th>
<th>How many cars and vans are normally available for use by you or members of your household (other than visitors)?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Include any provided by employers if normally available for use by you or members of your household, but exclude visits used solely for the carriage of goods.</td>
</tr>
<tr>
<td></td>
<td>If none, write 'NONE'.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>A5</th>
<th>Has your household the use of the following amenities on these premises?</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>A cooker or cooking stove with an oven</td>
</tr>
<tr>
<td></td>
<td>1 YES — for use only by this household</td>
</tr>
<tr>
<td></td>
<td>2 YES — for use also by another household</td>
</tr>
<tr>
<td></td>
<td>3 NO</td>
</tr>
<tr>
<td>b</td>
<td>A kitchen sink permanently connected to a water supply and a waste pipe</td>
</tr>
<tr>
<td></td>
<td>1 YES — for use only by this household</td>
</tr>
<tr>
<td></td>
<td>2 YES — for use also by another household</td>
</tr>
<tr>
<td></td>
<td>3 NO</td>
</tr>
<tr>
<td>c</td>
<td>A fixed bath or shower permanently connected to a water supply and a waste pipe</td>
</tr>
<tr>
<td></td>
<td>1 YES — for use only by this household</td>
</tr>
<tr>
<td></td>
<td>2 YES — for use also by another household</td>
</tr>
<tr>
<td></td>
<td>3 NO</td>
</tr>
<tr>
<td>d</td>
<td>A hot water supply (to a washbasin, or kitchen sink, or bath, or toilet, or shower) from a heating appliance or boiler which is connected to a supply of water</td>
</tr>
<tr>
<td></td>
<td>1 YES — for use only by this household</td>
</tr>
<tr>
<td></td>
<td>2 YES — for use also by another household</td>
</tr>
<tr>
<td></td>
<td>3 NO</td>
</tr>
<tr>
<td>e</td>
<td>A flush toilet (W.C.) with entrance inside the building</td>
</tr>
<tr>
<td></td>
<td>1 YES — for use only by this household</td>
</tr>
<tr>
<td></td>
<td>2 YES — for use also by another household</td>
</tr>
<tr>
<td></td>
<td>3 NO</td>
</tr>
<tr>
<td>f</td>
<td>A flush toilet (W.C.) with entrance outside the building</td>
</tr>
<tr>
<td></td>
<td>1 YES — for use only by this household</td>
</tr>
<tr>
<td></td>
<td>2 YES — for use also by another household</td>
</tr>
<tr>
<td></td>
<td>3 NO</td>
</tr>
</tbody>
</table>

Where boxes are provided answer by putting a tick in the box against the answer which applies. For example, if the answer is 'YES': [X] YES [ ] NO

**PLEASE WRITE IN INK OR BALLPOINT PEN**
### PART B

Complete a line in Part B for every person present, that is every person who spends Census night 25/26 April 1971 in this household or who joins this household on Monday 26 April and has not been included as present on a Census form elsewhere.

**Notes:**
- If any person present is not born in the United Kingdom, its Dependent Territories, or the Republic of Ireland, enter "Not born in the United Kingdom, its Dependent Territories, or the Republic of Ireland" in the appropriate line in the table below.
- Enter "Not born in the United Kingdom, its Dependent Territories, or the Republic of Ireland" if any person present is not a citizen of the United Kingdom, its Dependent Territories, or the Republic of Ireland.
- Enter "Not born in the United Kingdom, its Dependent Territories, or the Republic of Ireland" if any person present is not a National of the United Kingdom, its Dependent Territories, or the Republic of Ireland.

### Table for Part B

#### 1. Persons

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Married</th>
<th>Single</th>
<th>Divorced</th>
<th>Widowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day</td>
<td>Month</td>
<td>Year</td>
<td>Day</td>
<td>Month</td>
</tr>
<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>NO</td>
<td>NO</td>
<td>NO</td>
<td>NO</td>
<td>NO</td>
</tr>
</tbody>
</table>

#### 2. Parents

<table>
<thead>
<tr>
<th>Name</th>
<th>Father</th>
<th>Mother</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>NO</td>
<td>NO</td>
<td>NO</td>
</tr>
</tbody>
</table>

#### 3. Children

<table>
<thead>
<tr>
<th>Name</th>
<th>Father</th>
<th>Mother</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>NO</td>
<td>NO</td>
<td>NO</td>
</tr>
</tbody>
</table>

#### 4. Employment

- **Job title:** Enter the job title of the person in the "Job title" column.
- **Employer:** Enter the name of the employer or organization where the person is employed.
- **Job location:** Enter the location of the person's job.
- **Joining date:** Enter the date the person started their current job.
- **Leaving date:** Enter the date the person is scheduled to leave their current job.

#### 5. Professional qualifications

- **Qualification:** Enter the highest professional qualification held by the person.
- **Subject:** Enter the subject area of the person's qualification.
- **Grade:** Enter the grade of the person's qualification.
- **Date obtained:** Enter the date the person obtained their qualification.

#### 6. Other details

- **Other details:** Enter any other relevant information about the person, such as their occupation, hobbies, or interests.

#### Additional notes

- If any person present is not born in the United Kingdom, its Dependent Territories, or the Republic of Ireland, enter "Not born in the United Kingdom, its Dependent Territories, or the Republic of Ireland" in the appropriate line in the table below.
- Enter "Not born in the United Kingdom, its Dependent Territories, or the Republic of Ireland" if any person present is not a citizen of the United Kingdom, its Dependent Territories, or the Republic of Ireland.
- Enter "Not born in the United Kingdom, its Dependent Territories, or the Republic of Ireland" if any person present is not a National of the United Kingdom, its Dependent Territories, or the Republic of Ireland.

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**107. CENSUS FORM**

**NOTES**

- These notes are to help you answer some of the questions in Part B, but they are not exhaustive. Please refer to the instructions in the form for further guidance.

**D7. Job last week**

A job means any work for payment or profit. In particular it includes:

- work on a person's own account
- work for a family business
- work in a family business for a person who is not a member of the family
- work for a family business, but not on a family's business, but does not count as a job.

**D8. Students**

Do not count any half-time student (who works any of the following:

- in any day job outside from school or college
- on any part-time job outside school
- on any part-time job outside school
- on any part-time job outside school
- on any part-time job outside school.

**D15. Employee's name and business**

Describe the business fully and try to avoid abbreviations at all times. General terms such as "manufacturer," "merchant," "baker," "beer," "brewer," "brewery," are not enough by themselves and further details should be given about the articles manufactured or dealt with.

For civil servants, local government officers and other public officials giving the name of the Government department, local authority or body, the branch in which they are employed.

**D16. Occupation**

Full and exact details of occupation are required. If a person's job is known in the trade or industry by a special name use that name.

**D17. Self-employed**

Self-employed, meaning anyone means having one or more employees other than family members. - A family member is one other than a spouse or child.

Although "family member" is not confined to the spouse of working members, an employee, any person who is not an employer, should not be included as an employee.
B18 Apprentices, etc.
Answer this question only for a person who is undergoing training for a period fixed in advance and leading to recognition as a skilled worker, leading to a recognized technical, commercial or professional qualification or a managerial post.
Do not answer this question for a young person undergoing probationary training who has not yet entered into formal apprenticeship.

B20 Place of work
For people who do not work regularly at one place or who travel during the course of their work, (for example, sales representatives, cleaners and some building and transport workers):
(a) if they report daily to a depot or other fixed address give that address;
(b) if they do not report daily to a fixed address write 'NO FIXED PLACE'.
For people such as building workers employed on a site for a long period give the address of the site.
For dock workers give the name and address of the dock or wharf at which they are usually employed.

B21 Means of transport
If the person uses different means of transport on different days give the means used most often.
Do not use terms such as 'public transport' or 'private transport' but give the actual means used, for example, 'train', 'bus', 'car', 'bicycle'.

SPECIAL NOTE FOR MEMBERS OF ARMED FORCES
At B16 (or, if appropriate, C3), give rank or rating only.
Questions B17 (or C7), B18, B19 and B22 need not be answered.
The remaining questions in Part B do not apply to children under 15 years of age.

Answer questions 815—817 in respect of the main employment last week, or of the most recent job if retired or out of work.

For those who have never had a job, and for a housewife who did not have a job last week, write "NONE" at 815.

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>815</td>
<td>What was the name and business of the person’s employer? Sr. position and name and nature of the business? (See note 215)</td>
</tr>
</tbody>
</table>
| 816      | a. What was the person’s occupation? (Give full details. See note 816)  
 b. Describe the actual work done in the occupation. |
| 817      | a. Was the person on employers’ pay-roll?  
 b. Did the person work exclusively for the employer?  
 c. Did the person work for more than one employer?  
 d. Did the person work for the employer in a different capacity? (See note 817) |
| 818      | a. If the person is an apprentice or trainee, write "Apprentice" or "Trainee" followed by the occupation.  
 b. If the person is a student attending a:  
 1. Technical institute or course  
 2. Trade (non-technical) school  
 3. Technical or Trade course  
 c. If the person is a farm worker, write "Farm worker" or "Farm hand" or "Farmhand" |
| 819      | a. How many hours per week did the person usually work in the job?  
 b. Did the work or craft or trade require an apprenticeship or any particular skill or training? |
| 820      | a. What is the full address of the person’s place of work? (See note 820)  
 b. If the person worked at two or more places, write "NONE" |
| 821      | a. If the person worked at more than one place, write "NONE" |
| 822      | a. If the person worked at more than one place, write "NONE" |
| 823      | a. Date of birth and year of birth of each child born alive to her in marriage, include any who have been adopted more than once.  
 b. If the first marriage has ended (by death or divorce) and the woman is now married, write the month and year when marriage ended. If not married, write "NONE" |
| 824      | a. Date of last marriage and year of marriage (for first marriage and for all subsequent marriages) |

For women aged under 60 who are married, widowed or divorced.

For all persons with more than one job these questions apply to the main employment last week.

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
</table>
| 825      | a. What means of transport did the person normally use for going to and coming from work?  
 b. If the person worked in the home, write "NONE" |
| 826      | a. If the person worked at more than one place, write "NONE" |

Please turn over to Part C.
**PART C** Complete a line in this part for any person who usually lives in this household but who is not present and for whom, therefore, you have made no entry in Part B.

If no one is absent tick this box: ☐

Questions C6-C7 need not be answered for absent persons under 10 years of age.

<table>
<thead>
<tr>
<th>C1</th>
<th>Write the name and surname of every person usually living in this household who is absent on Census night.</th>
</tr>
</thead>
<tbody>
<tr>
<td>C2</td>
<td>Write the sex, (M for male, F for female), and date of birth of the person.</td>
</tr>
<tr>
<td>C3</td>
<td>Write 'SINGLE', 'MARRIED', 'WIDOWED' or 'DIVORCED' as appropriate. If separated and not divorced write 'MARRIED'.</td>
</tr>
<tr>
<td>C4</td>
<td>Did the person have a job last week (the week ended 24th April 1971)? Tick box 1 if the person had a job even if it was only part-time or if the person was temporarily away from work, on holidays, sick, on strike, or laid off. If the person did not have a job tick box 2. If box 3 is ticked state the reason (e.g. 'Housewife', 'Student', 'Permanently sick').</td>
</tr>
</tbody>
</table>

**Answer questions C6-C7 in respect of the main employment last week, or of the most recent job if retired or out of work.** For persons who have never had a job and for a household who did not have a job last week, write 'NONE' at C6.

| C6 | What was the name and business of the person's employer? If self employed write name and details of the person's business. |
| C7 | Give full details, (see note B15). |

| C8 | What was the person's occupation? |
| C9 | Give full details, (see note B16). |

| C10 | Write the person's occupation, or self-employed, employing others (see note B17), or self-employed without employees? |

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**Important**

If there is anybody that you have not listed in Part B or Part C because you were not sure whether he should be included or because you had no room on the form please ask the enumerator to help you.

---

**Declaration**

To be made by the head of the household or other person mailing the return.

I declare that this form is correctly completed to the best of my knowledge and belief.

Signature: ____________________________
Date: ________________________________


1971 CENSUS — SCOTLAND

H Form For Private Households

To the Head (or Acting Head) of the Household

Please complete this form in ink or ballpoint pen and have it ready for collection on Monday, 28th April. Please consult the separate notes, where these are mentioned. If you need help, ask the enumerator.

The enumerator is entitled to ask you any questions necessary to help him to complete or correct the form.

The information you give on the form will be treated as CONFIDENTIAL and used only for compiling statistics. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person. If anyone employed in taking the census improperly discloses information you provide, he will be liable to prosecution. Similarly you must not disclose information which anyone (for example, a visitor or boarder) gives to you to enable you to complete the form.

The legal obligation to fill in the whole form lies on YOU, but each person who has to be included is required to give you the information you need. However, anyone who wishes can ask the enumerator or local Census Officer for a personal form which can be returned direct to the enumerator or local Census Office and then you need answer only questions B1 and B8 for that person.

PLEASE TAKE NOTE

These are penalties of up to £50 for failing to comply with the requirements described above, or for giving false information.

When you have completed the form, please sign the declaration at the foot of the last page.

A. L. RENNIE

Registrar General

Census Office
Ladywell Road
EDINBURGH

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Answer questions A1—A5 about your household’s accommodation and then answer questions B1—B24 overleaf and if appropriate answer questions C1—C7.

PART A

A1 How do you and your household occupy your accommodation?

☐ 1 As an owner occupier (excluding purchase by mortgage)
☐ 2 By renting it from the Council, New Town, or SSHA
☐ 3 As an unfurnished letting from a private landlord or owner
☐ 4 As a furnished letting
☐ 5 In some other way (Please give details, including whether furnished or unfurnished)

A2 How many rooms are there in your household’s accommodation?

A3 How many rooms are there in your household’s accommodation? (If not in a building, include other rooms in the same building)

A4 Do you own or are you normally available for use by you or members of your household [other than visitors]?

A5 Is this your own house?

A6 Have you the following amenities on these premises?

☐ 1 A cooker or cooking stone
☐ 2 A kitchen sink
☐ 3 A fixed bath or shower
☐ 4 A hot water supply
☐ 5 A flush toilet

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Where boxes are provided answer by putting a tick in the box against the answer which applies. For example, if the answer is ‘YES’: ☑ YES ☐ NO

PLEASE WRITE IN INK OR BALLPOINT PEN

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Note: if the accommodation is occupied by a person originally granted for more than 31 years, tick ‘owner occupier’.

YES ☐ NO
PART B

Complete a line in Part B for every person present, that is every person who spends Census night 25/26 April 1971 in this household or joins this household on Monday 26 April and has not been included as present on a Census form elsewhere.

<table>
<thead>
<tr>
<th>Part B</th>
<th>Description of Birth of Person</th>
<th>Sex (M/F)</th>
<th>Race (UK/SC)</th>
<th>Marital Status (M/F/Single)</th>
<th>Occupation in March 1971</th>
<th>Nationality (UK/SC)</th>
<th>Address of Person</th>
<th>Relationship (Mother/Father, etc.)</th>
<th>&quot;P&quot; Persons Turn Over to the Next Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>Name: Joe Johnson Age: 32 Married</td>
<td>Male</td>
<td>White</td>
<td>Married</td>
<td>Professional</td>
<td>British</td>
<td>123 Main Street</td>
<td>Father</td>
<td></td>
</tr>
<tr>
<td>2nd</td>
<td>Name: Jane Smith Age: 28 Widow</td>
<td>Female</td>
<td>White</td>
<td>Widow</td>
<td>Housewife</td>
<td>British</td>
<td>456 Oak Avenue</td>
<td>Mother</td>
<td></td>
</tr>
<tr>
<td>3rd</td>
<td>Name: Emily Jackson Age: 19 Single</td>
<td>Female</td>
<td>White</td>
<td>Single</td>
<td>Student</td>
<td>British</td>
<td>789 Pine Drive</td>
<td>Sister</td>
<td></td>
</tr>
<tr>
<td>4th</td>
<td>Name: Michael Davis Age: 65 Retired</td>
<td>Male</td>
<td>White</td>
<td>Retired</td>
<td>Labourer</td>
<td>British</td>
<td>098 Elm Street</td>
<td>Brother</td>
<td></td>
</tr>
</tbody>
</table>

**NOTES**

These notes are to help you answer some of the questions in Part B.

B7 Job last week
A job means any work for payment or profit. In particular it includes:
(a) work on a person's own account
(b) paid work, even if only for a few hours, such as jobbing, piecework or casual work
(c) casual or temporary work of any kind (for example seasonal work and work for private or public employers)
(d) unpaid work as a family business, for example a shop or farm
Unpaid work, other than in a family business, does not count as a job.

B8 Students
Do not count as full-time students people who are:
(a) any day release from work to attend school or college
(b) attending night school only
(c) attending an educational establishment provided by employers, such as an apprenticeship school
(d) employed only in private domestic service work

B15 Employee's name and business
Describe the business fully and to avoid abbreviations or words, general terms such as "manufacturer", "traveler", "agent", "broker", or "consultant". Give the name of the head of the business, or in the case of a company, the name by which the business is known.

B16 Occupation
Full and precise details of occupation are required.

B17 Self-employed
Self-employed, employing other names taking one or more employees other than 'family workers'. A family worker is one who

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For full details of the categories and their definitions, please refer to the official Census instructions.
### B16

Apprentices, etc.

Across this question only for a person who is undergoing training for a period fixed in advance and leading to recognition as a skilled worker or technician or to a recognised technical, administrative or professional qualifications or managerial post.

Do not answer this question for a young person undergoing probationary training who has not yet entered into formal apprenticeship.

### B20

Place of work

For people who do not work regularly at one place or who travel during the course of their work. (For example, steelworkers, seamen and some building and transport workers).

1. If they report daily to a depot or other fixed address give that address.
2. If they do not report daily to a fixed address write "NO FIXED PLACE".

For people such as building workers employed on a site for a long period give the address of the site.

For dock workers give the name and address of the dock or wharf at which they are usually employed.

### B21

Means of transport

If the person uses different means of transport on different days give the means used most often.

Do not use terms such as "public transport" or "private transport" but give the actual means used for example, "train, bus, car, bicycle".

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### Special Note for Members of Armed Forces

At B16 (or, if appropriate, C10) give arms and branch of service.

At B16 (or C10) give rank or rating only.

Questions B17 (or C7), B18, B19 and B22 need not be answered.
The remaining questions in Part B do not apply to children under 16 years of age.

Answer questions B15-B17 in respect of the main employment last week, or if of the most recent job if retired or out of work.

For persons who have ever had a job but are a household who did not have a job last week write 'NONE' at B15.

For all persons with a job last week.

For persons with more than one job these questions apply to the main employment last week.

For women aged under 60 who are married, widowed or divorced.

<table>
<thead>
<tr>
<th>Q12</th>
<th>Q13</th>
<th>Q14</th>
<th>Q15</th>
<th>Q16</th>
<th>Q17</th>
<th>Q18</th>
<th>Q19</th>
<th>Q20</th>
<th>Q21</th>
<th>Q22</th>
<th>Q23</th>
<th>Q24</th>
</tr>
</thead>
<tbody>
<tr>
<td>What was the person's occupation?</td>
<td>Where was the person's occupation?</td>
<td>How many weeks did the person work at the job?</td>
<td>What was the weekly or monthly wage at the job?</td>
<td>How many hours did the person work in the week?</td>
<td>How many hours did the person work in the week?</td>
<td>What was the usual method of travel to and from work?</td>
<td>How many times was the person absent or late in the week?</td>
<td>What is the full address of the person's place of work?</td>
<td>If the work is carried on at home write 'HOME'.</td>
<td>If the person worked at a place of work, or worked entirely at Home, write 'NONE'.</td>
<td>Enter the month and year of birth of each child born alive who is under 16 years old at the time of the interview (see note B23).</td>
<td>Write 'NONE' if the marriage has ended by death or divorce.</td>
</tr>
</tbody>
</table>

Please turn over to Part C.
Complete a line in this part for any person who usually lives in this household but who is not present and for whom, therefore, you have made no entry in Part B.

Questions C4–C7 need not be answered for absent persons under 15 years of age.

PART C

| C1 | Write the name and surname of every person usually living in this household who is absent on Census night.
| C2 | Write sex, (M for male, F for female).
| C3 | Write ‘SINGLE’, ‘MARRIED’, ‘WIDOWED’ or ‘DIVORCED’, as appropriate.
| C4 | Did the person have a job last week (the week ended 24th April 1971)?
| C5 | What was the name and business of the person’s employer? (If self-employed, the name and nature of the person’s business? (see note B14). Give the married name of one new wife.)
| C6 | What was the person’s last occupation?
| C7 | Write the person’s last employer, or self-employed employing others (see note B17), or self-employed without employees?

Important

If there is anybody that you have not listed in Part B or Part C because you were not sure whether he should be included or because you had no room on the form please ask the enumerator to help you.

Answer questions C5–C7 in respect of the main employment last week, or of the most recent job if retired or out of work. For persons who have never had a job and for a household who did not have a job last week, write ‘NONE’ at C5.

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### Table of Questions

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>C1</td>
<td>Write name and surname of absent person.</td>
</tr>
<tr>
<td>C2</td>
<td>Write sex, (M for male, F for female).</td>
</tr>
<tr>
<td>C3</td>
<td>Write ‘SINGLE’, ‘MARRIED’, ‘WIDOWED’, or ‘DIVORCED’.</td>
</tr>
<tr>
<td>C4</td>
<td>Did the person have a job last week?</td>
</tr>
<tr>
<td>C5</td>
<td>Name and business of employer.</td>
</tr>
<tr>
<td>C6</td>
<td>Last occupation of person.</td>
</tr>
<tr>
<td>C7</td>
<td>Last employer or self-employed details.</td>
</tr>
</tbody>
</table>

---

**Declaration**

To be made by the head of the household or other persons asking the questions.

I declare that this form is correctly completed to the best of my knowledge and belief.

Signature: ____________________________

Date: ________________________________