

ISH FORM 2
(Revised January 1987)

QUARTERLY LABOR FORCE SURVEY
January 1997
(Survey Month)

Sir/Madam:

The National Statistics Office in cooperation with the Department of Labor and Employment is undertaking a Labor Force Survey for the purpose of gathering data on the economic activities of households in the Philippines. Data on labor force and its characteristics will be collected.

Your household is one of the 41,000 sample households selected nationwide. With your cooperation, this survey will yield accurate and up-to-date data needed for effective planning and policy-decision making.

Please be assured that the data you supply us will be held STRICTLY CONFIDENTIAL and your report cannot be used for purposes of taxation, investigation or enforcement procedure, nor will it be published except in the form of statistical summaries in which no reference to any individual person shall appear.

Your cooperation is earnestly solicited.

Very truly yours,

Tomás P. Africa
TOMAS P. AFRICA
Administrator
National Statistics Office
P.O. Box 179, Manila

Set ____ of ____ sets

Province _____

City/Municipality _____

Barangay _____

Enumeration Area (EA)

Urban/Rural

Barangay Stratum

Household Control Number

Household Serial Number _____

Address _____

(House no. and name of street/sitio)

INTERVIEW STATUS:(Encircle appropriate code and enter in the box provided.)

- | | |
|---|--|
| 1 Same sample HH last quarter or sample HH of new panel | 6 Replacement from replacement list |
| 2 Refusal | 7 Housing Unit demolished, destroyed by fire/typhoon |
| 3 Temporarily away, on vacation, not at home | 8 Others, specify _____ <input type="checkbox"/> |
| 4 Vacant | |
| 5 Replacement (Present Occupant of HU) | |

CERTIFICATION

I hereby certify that the data set forth hereon were obtained/ reviewed by me personally and in accordance with instructions.

Date Accomplished

Signature Over Printed Name of Enumerator

Date Reviewed

Signature Over Printed Name of Supervisor

A. DEMOGRAPHIC CHARACTERISTICS									B. ECONOMIC					
All Persons					10 Years Old & Over				Main activity/ usual occupation during the last 12 months (Specify, e.g., elementary teacher, palar farmer, housekeeper, student, etc.)	Did do any work at all even for only one hour during the past week? 1 YES 2 NO	Although did not work, did have a job or business during the past week? 1 YES 2 NO	1. For persons who		
Line No.	Household member as of Date of visit (Last name, first name)	Relation- ship to the head (In- ter code)	Age as of last birth- day (Check col. 5A for members 19 years old and over)	Mar- ital (ci- vil) sta- tus (In- ter code)	Highest grade com- pleted (Enter code/ specify degree)	Inter- national over- seas con- tract work- er, 2 if other- wise	Do not fill	Do not fill				Do not fill	Do not fill	
(1)	(2)	(3)	(4)	(5)	(5A)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
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Codes for Col. 3 - Relationship

- 1 - Head
- 2 - Wife/spouse
- 3 - Son/daughter
- 4 - Son-in-law/
daughter-in-law
- 5 - Grandson/
granddaughter
- 6 - Father/mother
- 7 - Other relative
- 8 - Boarder
- 9 - Domestic help
- 0 - Non-relative

Codes for Col. 6 -
Marital (Civil) Status

- 1 - Single
- 2 - Married
- 3 - Widowed
- 4 - Divorced/
separated
- 5 - Unknown

Codes for Col. 7 - Highest Grade Completed

- 00 - No grade completed
- 01 - Grade I to III
- 02 - Grade IV
- 03 - Grade V
- 04 - Elementary graduate
- 05 - 1st to 3rd year high school
- 06 - High school graduate
- 07 - College undergraduate

For College Graduate
Specify the bachelor's
or higher degree
completed and field
of study

CHARACTERISTICS (10 YEARS OLD AND OVER)

1. ever worked or had a job/business during the past week										2. For persons who had no job/business			Activity During the Past Quarter						No.
Kind of business/industry (Specify e.g., paya farm, public school, etc.)	Class of Worker (Enter code)	Nature of Employment (Enter code)	Normal working hours per day during the past week	Total number of hours worked during the past week	Did want more hours of work during the past week?		Was available for work during the past week?		Did look for work at any time during the past week? (Enter code)	What has been doing to find work during the past week? (Enter code)	How many weeks has been looking for work? (Enter code)	Why did not look for work? (Enter code/specify)	Did work at all or had a job or business during the past quarter? (Enter code)	Kind of business/industry (Specify e.g., paya farm, public school, etc.)	Did want to work during the past quarter?		Did look for work at any time during the past quarter?		
					1 YES	2 NO	1 YES	2 NO							1 YES	2 NO	1 YES	2 NO	1 YES
(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)	(29)	(30)	(31)	(32)	(33)	
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Codes for Col. 17 - Class of Worker

- 0 - Worked for private household
- 1 - Worked for private establishment
- 2 - Worked for gov't/gov't corporations
- 3 - Self-employed without any employee
- 4 - Employer in own family-operated farm or business
- 5 - Worked with pay on own family-operated farm or business
- 6 - Worked without pay on own family-operated farm or business

Codes for Col. 18 - Nature of Employment

- 1 - Permanent job/business/unpaid family work
- 2 - Short-term or seasonal or casual job/business/unpaid family work
- 3 - Worked for different employer on day to day or week to week basis

Codes for Col. 24 - Job Search Methods

- 1 - Registered in public employment agency
- 2 - Registered in private employment agency
- 3 - Approached employer directly
- 4 - Approached relatives or friends
- 5 - Placed or answered advertisements
- 6 - Others (specify)

Codes for Col. 28 and 32 - Reason for not looking for work

- 1 - Believe no work available
- 2 - Awaiting results of previous job application
- 3 - Temporary illness/disability
- 4 - Bad weather
- 5 - Waiting for rehire/job recall
- 6 - Too young/old or retired/permanent disability
- 7 - Housekeeping
- 8 - Schooling
- 9 - Others (specify)

QUESTIONS FREQUENTLY ASKED BY RESPONDENTS

What is this survey all about? This survey - called the Quarterly Labor Force Survey - is undertaken every quarter to provide up-to-date information on labor force and its characteristics. It is geared principally towards the estimation of the level of employment, unemployment and underemployment of the country. Occasionally, this survey is conducted together with other surveys to gather additional information on income and expenditure, housing, family operated activities, food and energy consumption, education, mass media and social mobility, community facilities and community participation, vital statistics such as births, deaths and migration, and other important subjects.

What benefit do I get from giving information? A continuing supply of data on labor force is needed by the government to serve as basis for the formulation of policies and plans to direct programs which will pave the way for the creation and generation of gainful employment and livelihood opportunities, reduction of unemployment, promotion of employment, improvement of working conditions and enhancement of the welfare of a working man, and so on. The data gathered are also useful to private concerns and other end users in decision-making and planning activities for the studies or projects they wish to undertake.

How was I selected for this survey? Actually, your household rather than you personally was selected for this survey to represent hundreds of other households in the barangay. There are about 41,000 households nationwide selected scientifically for the survey.

How many times will I be visited? As a sample household, you will be visited at most 4 times a year. Every quarter, one fourth of the sample households are replaced by new sample households.

I hesitate to tell some things about the members of my household. What protection do I have? All information supplied by individuals to this office is held in strictest confidence by law (Commonwealth Act No. 591, Section 4) and hence, cannot be used for purposes of taxation, investigation or enforcement procedure, nor will it be published except in the form of statistical summaries in which no reference to an individual, corporation, association, partnership, institution or business enterprise shall appear. Any person who discloses such information shall, upon conviction, be punished by a fine or a jail penalty.

Is this survey authorized by law? Yes. Commonwealth Act No. 591 authorized this office to collect by enumeration sampling or other methods, statistics and other information concerning population, agricultural conditions, employment and other subjects.